

**TOWN OF WILTON SEWER DEPARTMENT
REGULAR MEETING THURSDAY, JUNE 11, 2015
DRAFT MINUTES**

Wilton Sewer Commission held its regular monthly meeting on Thursday, June 11, 2015 at 6:30PM in Town Hall Courtroom. Present were Commissioners Tom Schultz and Chris Carter; Clerk Joanna K Eckstrom; and member of public Tracy Ewing.

Following is the agenda:

1. Call to order – Acting Chairman Tom Schultz called meeting to order at 6:30PM
2. Public Input / Comment – Tracy Ewing saw that PSA was on agenda. She suggested that next year, there be a line item in budget for PSAs as these are an effective way to get messages out
3. Minutes of May 14, 2015 meeting – tabled – Chris was not at 5/14 meeting.
4. AR / AP discussion: YTD through 5/31/2015
Pam Atwood (AP) report not available
Jane Farrell (AR) Jane gave report to date; collections as expected
5. Flyer – Sensible Sewer Operation – discuss quote for project – NH Print and Mail quote distributed – all agreed that while nice to do a separate mailing, there's no money for it this year. On a motion by Chris, seconded by Tom S, the commissioners unanimously agreed to include the PSA in the next regular billing (quarter ending 6/30/15). Commissioners also agreed that a line item for PSAs should be budgeted in 2016. Tracy pointed out minor corrections needed on flyer. Clerk to make corrections as needed so document is 'clean;' will go as insert to all sewer / water customers with next bill.
6. Waterpoint Network & GIS Mapping – commissioners attended meeting with Warren Berga last month; all are generally in favor of accepting 64seconds quote \$1500 to purchase the waterpoint program. Commission will contact Chief Hautenen about IPad purchase. A decision on the quote was deferred until July meeting when all commissioners can be present to discuss and vote.
7. Follow-up, if any from Milford - none
8. Status – system report Mr. Carter – lining Island Street Bridge, etc. – was completed at \$7K – slightly less than originally quoted; bill is pending. While repair was being made, problem with heat tape was discovered – wires had been cut so heating device didn't work to keep pipe from freezing. Wilton Fall Building owner, Chuck Crawford, gave sewer department permission to put a new electric meter / service on the outside of the building. Heater is functional and sewer department will get bill from PSNH from now on.

**TOWN OF WILTON SEWER DEPARTMENT
REGULAR MEETING THURSDAY, JUNE 11, 2015
DRAFT MINUTES**

Also, while Eastern Pipe was on site, they repaired an 'overlapped' pipe liner at 52 Island St at no charge to the department.

A generator for the exercise clock at the pump station is broken; quote received from Powers to repair. As both stations have same equipment (old), commission decided to fix both at same time. Tom moved, Chris seconded to make repair at cost not to exceed \$500 (based on Powers quote of \$362.43 for one).
Unanimously approved.

Mike Bergeron's report had been e-mail but no one had printed copy available. Commissioners will review on their own.

9. Next Meeting Thursday, July 9, 2015

There being no other business, the meeting was adjourned at 7:20PM.

Respectfully submitted,
Joanna K. Eckstrom, Clerk